

Updated 12/2/13

Instructions for Simons Foundation Collaboration Grants

General instructions

<https://www.simonsfoundation.org/funding/funding-opportunities/mathematics-physical-sciences/collaboration-grants-for-mathematicians/>

Policies

<https://www.simonsfoundation.org/funding/policies-and-procedures/#mps>

FAQs

<https://www.simonsfoundation.org/funding/funding-opportunities/mathematics-physical-sciences/collaboration-grants-for-mathematicians/collaboration-grants-for-mathematicians-frequently-asked-questions/>

Eligibility

- Tenured or tenure track position or professor emeritus
- Current record of active research and publication in high-quality journals
- NOT have other internal or external grants of over \$3,000 per year that allow for support for travel or visitors (so if you have NSF or NSA individual grants that end after September 1, 2014, you are not eligible)

Due dates

- To Wendy: January 24
- To Simons Foundation: January 31

Award details

- \$5,000 per year to grantee for travel by grantee, grantee's graduate or postdoctoral students, others from the department, or visitors/collaborators coming to the grantee's location. Up to \$1,000 of this per year can be used for other research expenses (computers, computer support, publication expenses, supplies, books)
- \$1,000 per year to grantee's department to enhance the research atmosphere (colloquia, seminars, teas/donuts/cookies, research equipment and infrastructure)
- \$1,000 per year to institution as indirect costs
- Awards announced June 1, 2014; start September 1, 2014; end August 31, 2019
- If you receive an internal or external grant of over \$3,000 per year that includes support for travel or visitors while holding this grant, you must report this to Simons Foundation. You may use the funds through August 31 and the balance is lost. If your additional funding DOES NOT allow for travel, you may keep your Simons Foundation grant.

Proposal submission

- Follow instructions at <https://www.simonsfoundation.org/funding/funding-opportunities/mathematics-physical-sciences/collaboration-grants-for-mathematicians/collaboration-grants-for-mathematicians-application-instructions/>
- You will need:
 - To create a logon in proposalCENTRAL (unless you have one from last year)
 - To have a title
 - To provide access to Wendy Harris (wgharris or wgharris@uiuc.edu) to Edit or be Administrator
 - To complete your personal information (contact information, major research interests, key words)
 - To select Board of Trustees of the University of Illinois at Urbana Champaign as your institution (search Illinois and United States, then scroll down; DO NOT select the UIUC option).
 - To list your institutional signing official as Peter Schiffer and your financial officer as Sandra Moulton
 - To know your Mathematics Subject Classifications
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- To create pdf files (using templates and examples where provided) including:
 - 2 page statement of significant work in last 5 years
 - 1 page statement of travel/invitation goals for first year
 - Curriculum Vitae (PhD year, institution and advisor; positions held)
 - List of up to 5 publications from previous five years, plus up to an additional 5 that are older
 - 1 page list of colloquia, research seminars and conference talks given in past 5 years
 - List of current or recent (past 5 years) PhD students, including dissertation topics and likely date of completion
 - List of current or recent postdoctoral fellows supervised
- To upload the signature page once all signatures are obtained
- To submit
- Wendy will:
 - Complete your Current and Pending support
 - Complete your budget
 - Print the final version
- Routing:
 - You complete the application online
 - You tell Wendy you are done
 - Wendy will print the entire proposal BY JANUARY 24!
 - You sign the signature page and transmittal form
 - Matt signs the transmittal form
 - Wendy will send the proposal and transmittal form to Grants and Contracts electronically
 - Grants and Contracts will sign and return the form to Wendy
 - You upload the signed signature page
 - You validate and submit the proposal

Reporting

- By October 31 of each year, using the template provided on proposalCENTRAL, you and Wendy will prepare a letter summarizing the grant expenditures of the past year, divided by:
 - 1) Summary of the activities supported for the past year, including expenditures
 - 2) A list of all papers submitted or published by the awardee
 - 3) Current and pending support of the awardee

Accounting

- Unused funds roll to the next year, but unspent funds at the end of 5 years are returned to Simons Foundation unless other arrangements are made.